



Non Profit Invitation

PUERTO RICO ABILITIES FAIR (PRAF)



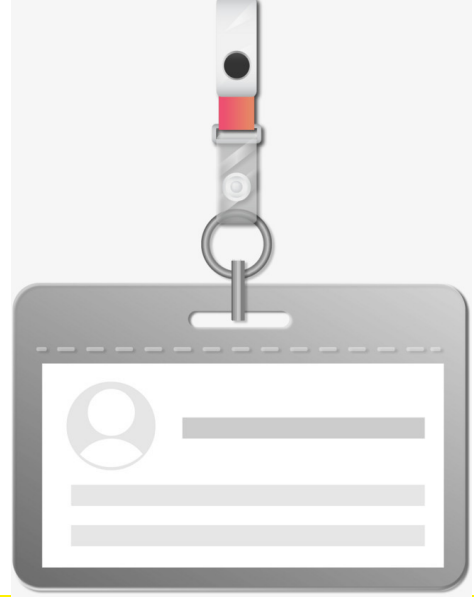
ROBERTO CLEMENTE COLISEUM

MARCH 29-30 2019

WWW.PRAFAIR.COM



PUERTO RICO ABILITIES FAIR
The **CARIBBEAN ASSISTIVE PRODUCT CONVENTION**



NON PROFIT ORGANIZATIONS

Welcome to Puerto Rico Abilities Fair 2019. The Caribbean Assistive Product Convention at the Roberto Clemente Coliseum in March 29-30. If you have a non profit organization, you can be one of 15 organizations that will be participating at **no** cost at PRAF. Just write us about your NPO and we will submit your application.

WHY EXHIBIT?

Are you looking to show your non profit and meet and help the Puertorrican disable and senior community, PRAF is the expo for you.

Today disabilities consumer goods and services reach every corner of Puerto Rico. Internationally millions of people are engaged in this industry at many different levels from research, manufacturing, distribution, servicing, training, application, maintenance and voluntary work. These products and services make our social life, health and work more productive and our lives a bit easier.

The **Mission** of PRAF (a non profit organization) 2019 is to provide a cost effective platform for manufacturers and distributors to meet Caribbean new and established dealers in warm and paradise destination: Puerto Rico. The more distributors Puerto Rico has the more options our disable community has to acquire a product that best fit their needs. Our **Vision** goes to the word options. More options for better prices, easy access locations and high level customer service.

Featuring the widest selection of products, the PRAF will be the first expo to unite companies and non-profit organizations, to listen from real customers their needs for service and products.

NPO PACKAGE

As an exhibitor, your products and services receive maximum exposure to the leaders in the disabilities and senior community. PRAF provides an enhanced networking environment for our exhibitors and visitors.

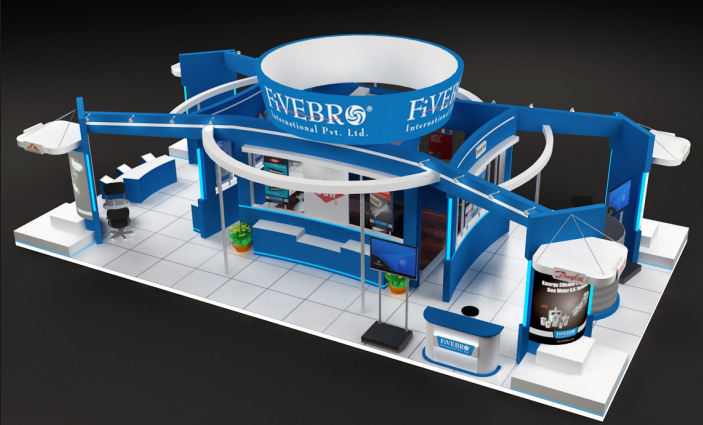
EXHIBIT FREE BOOTH RENTAL INCLUDES:

- 10' x 10' floor space
- NPO directory in our Magazine: La Voz Corre
- Two Exhibitor badges
- Daily vacuuming of aisles and general housekeeping of the exhibit common areas.

The location of the basic booth will be given by the fair logistics team.

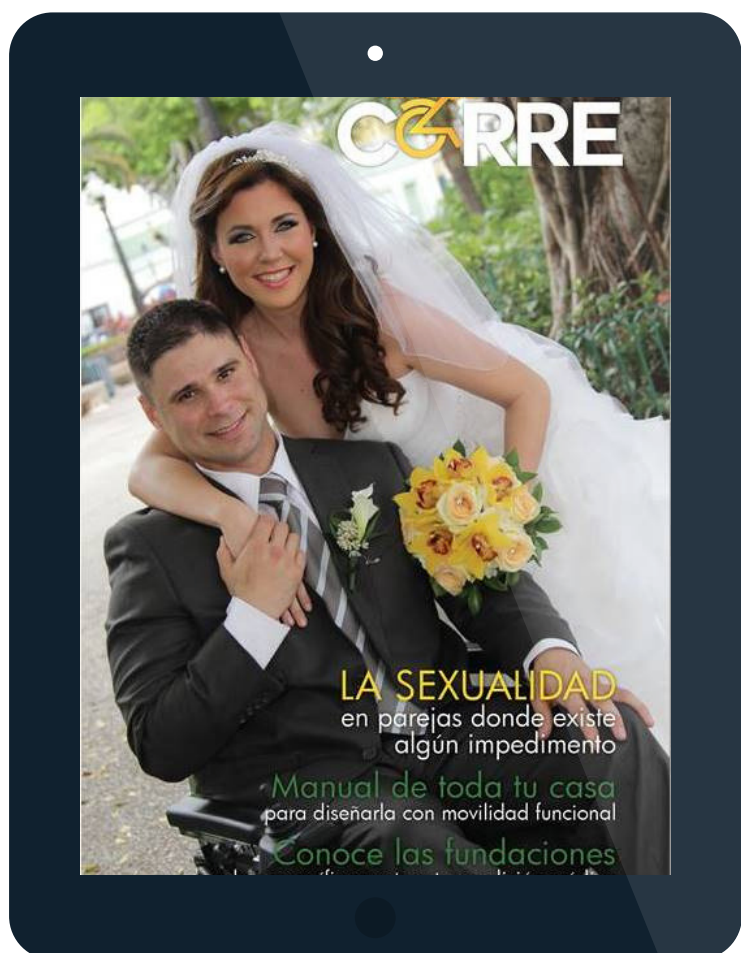
For an **extra** cost of \$250:

- 10' x 10' pipe and drape booth
- One (1) 6' x 2' skirted table
- Two (2) chairs
- One (1) wastebasket
- One (1) 600 watt duplex outlet
- One (1) 7" x 44" company sign booth header panel (22 characters maximum)



WANT TO STAND OUT? WE CAN HELP IN THE DESIGN OF YOUR BOOTH

NPO EXHIBITOR PACKAGE MAGAZINE: LA VOZ CORRE



ONLINE & PRINT VERSION

Magazine 7,000 copies

- Full page..... \$1,500
- Half page..... \$950
- Quarter page.... \$550

Upgrade for exhibiting vendors

- Full page..... \$750
- Half page \$500



EXHIBITOR NPO PACKAGE

CONTRACT, RULES & REGULATIONS

Trade Show Hours:

1. All exhibits must remain in place until the end of the final Exhibit viewing. Exhibitor booths must be staffed at all times during designated show hours. Opening and closing, move in and move out schedule will be strictly observed.

2. Fair Schedule:

Friday 29 March 2019 10:00 am – 5:00 pm

Saturday 30 March 2019 10:00 am – 5:00 pm

3. Move In – Move Out schedule:

Move in: Thursday March 28 from 9:00 am to 5:00 pm.

Move out: Saturday March 30 2019 from 5:00 pm - 8:00 pm

Exhibitors agree to be set up by 4pm on Thursday, 28 march 2019, and remove exhibits and equipment from the site by the final move-out time, or failure to do so, the exhibitor agrees to pay for such additional costs as may be incurred. All extra costs, restrictions and requirements of our tradeshow supplier must also be followed by the exhibitors.

Reservation & Cancellation:

1. You can reserve your booth space with the application, signature and documentation required. No space will be officially issued to any exhibitor until all documenation is received.

EXHIBITOR/SPONSOR AGREEMENT

1. Exhibitors' names for the badges should be send with this contract. Badges must be worn at all times. Exhibitor badges may be picked up at the PRAF registration desk.

2. No background may be placed to obstruct, block or interfere with the lighting or visibility of an adjacent booth. Booth and display structures shall not exceed the given size specifications. Aisle space may not be used for exhibit purposes or for solicitation of business. Sidewalls of a single "inline" or corner booth may be no higher than 3 feet to ensure there is no obstruction of an adjacent booth.

3. Distribution of materials outside the booth is expressly forbidden.

4. Promotion of events in direct competition with PRAF events will warrant exclusion from PRAF expos and penalties could apply.

5. Prizes, shows, drawings and contests are permitted, authorized by fair organizers and all associated activities are solely the exhibitor's responsibility.

EXHIBITOR NPO PACKAGE

6. The Exhibitor shall be responsible for all damage to structures, furnishings, etc. which may be caused by their representatives, employees or guests. All exhibits not in accordance with booth regulations and any proposed structural changes must be forwarded to Fair Management for written approval prior to february 28, 2019.

7. Exhibitors may not assign, sublet or apportion all or any part of the space contracted for/by them, and may not advertise or display goods or services other than those manufactured, distributed, or sold by them in the regular course of their business. Space contracted for/by an exhibitor is for the sole use of that exhibitor.

8. No unauthorized use of the PRAF logo will be permitted. Requests for logo usage must be issued in writing to elvis@prafair.com and should include a sample of the intended use.

9. Exhibitors are specifically prohibited from employing any type of attraction that detracts from the professional nature and justification of PRAF 2019.

10. Provide PRAF a logo (.eps, .bmp, .tif or .jpeg, .png file) by february 28th, 2019.

11. Provide a business description by february 28th, 2019.

Safety and Security:

All invitations to exhibit that are accepted have been done so on the understanding that:

1. Exhibits will conform to all fire codes and regulations.

2. All space between curtain backgrounds and the facility wall must be left accessible and cannot be used for storage.

3. Non-smoking and no drinking rules will be obeyed inside the coliseum.

4. Exhibitors are responsible to take every precaution against damage, loss or theft for the duration of the event. This includes booth move- in and move –out schedule.

5. All of the exhibitor's property shall be at the sole risk of the exhibitor and PRAF assumes no responsibility for loss or damage thereto. Exhibitors shall assume all responsibility for all loss or damage to its property howsoever caused.

EXHIBITOR NPO PACKAGE

Indemnity:

The Exhibitor accepts all risks associated with the use of the exhibit space and environs. The Exhibitor shall not make any claim or demand or take any legal action, whatsoever, against PRAF and the sponsoring associations for any loss, damage or injury howsoever caused, to the exhibitor, its officers, employees, agents or their property. The exhibitor agrees to indemnify and hold harmless PRAF and The producer (Gretchelle Dilan), their officers, agents and employees, against all claims, losses, suits, damages, judgments, expense costs and charges of every kind resulting from their company's occupancy of the exhibit space or its environs, for any reason or personal injuries, death, property damage or any other cause sustained by the Exhibitor or its officers, agents, employees or by any Exhibitor, or a visitor to PRAF.

Infractions:

Any infractions of these Exhibitor Rules & Guidelines may result in removal from the PRAF with exhibit fees being forfeited and you may not be invited to participate in future expos.

Interpretation:

PRAF reserves the right to make changes or amendments to these Exhibitor Rules & Guidelines, to the rates for exhibits, to the Exhibitor Invitation List and the times of the Exhibits and shall notify those concerned of any such action. Interpretation of these rules and guidelines shall rest with PRAF and their decision shall be final.

Accommodation:

Be sure to take advantage of the special hotel rates available only to PRAF visitors and exhibitors at the hotels listed below. Reservations are processed on a first-come, first-served basis.

Availability may be limited at hotels.

- Hotels will be listed in our website

The organization below agrees to the terms of this agreement to contract for exhibit space and/or sponsorship opportunities offered by PRAF

